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Welcome to the Formpak Newsletter. This newsletter will give you the all the latest Formpak news, updates and highlights. We'll also share some future updates and features we have in development.

FORMPAK NEWS

So far in 2019 we have seen our Formpak support team grow. Welcoming three new members:

David Bull as Regulatory Manager. David has brought a wealth of regulatory knowledge, accumulated from almost 30 years in the Flavour and Fragrance Industries.

Connor Williams as Junior Developer. Connor deals with data manipulation and documents.

And more recently Rachel Essig joined us as Support and Sales Administrator. You may have received many emails from Rachel already!

We have also been busy growing our global footprint. This was a key focus for us over the past two years. We now have over 570 Formpak users across 75 sites globally. Please see our updated customer map:



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INTRODUCTION OF TEMPORARY LICENCES

Earlier this year we introduced a new Temporary Licence option for existing Formpak customers. Temporary licences are ideal for temporary staff or short term projects where additional users are required without the commitment of a 12 month contract. Temporary licences are available for Group and Enterprise Edition and are for a minimum duration of 3 months.

For more information please contact our sales team: sales@formpak-software.com \ +44 (0)1235 250 020

SOFTWARE ENHANCEMENTS AND NEW FEATURES

We've also been busy with software developments, including simple enhancements and more complex new features. Some of our favourites are:

- Costing Methods this allows you to manipulate formulation costs by three different factors: a simple cost uplift, a cost per ingredient and also by costing group. Costing group is particularly useful if you process formulations and raw materials and you want to apply appropriate costs which reflect the cost of manufacture.
- TO's for Users you can apply a default TO (organisation) for your users to be a part of. This can make printing and suitability checks easier if you are in a multi-site environment.
- Increased visible rows when formulating you can now see over 40 visible rows in the Composition Design Tool (CDT) before you need to scroll, instead of the previous 18 rows.
- Enable a Complex Raw Material to be presented like a Formulation for CLP. This is useful if you purchase a formulation, which makes it a raw material internally at your company. With the new option, you can enable a purchased raw material to behave like a formulation when you print a CLP SDS and Label.
- Copy attributes between Raw Materials and Formulations you can now copy classifications and applications from one formulation or raw material to another.
- Projects can include additional parties—this is super useful if you have complex regulatory requirements. For example a customer and sub-contractor for a project may each have specific compliance rules which you can add in the usual way. Sometimes, a specific project has additional rules, e.g. must be 100% natural or suitable for children. The new option enables you to add any criteria needed per project.
- Print Where Used for Multiple Items—this 'Where Used' report has replaced the previous 'Print Implosion' report and has additional search options.

FORMPAK ON LINKEDIN



Following our LinkedIn page is a great way to stay up to date with Formpak News. There are also links to our downloadable content. Such as Technical Insights and the GHS Poster. <u>https://www.linkedin.com/company/formpak-ltd</u>

FORMPAK TRAINING DAYS

In July this year we hosted our Annual Training Day, it was great to see so many Formpak Users in one place! We had attendees from as far as Egypt. We covered many topics over 2 days and received such great feedback we decided to host another in <u>October</u>.

The 9th of October's training day will consist of sessions where you are able to select which is more applicable to your industry needs – we look forward to seeing all of you who have booked a place. We still have limited places available, if you would like to attend please contact us: support@formpak-software.com.



SUPPORT

We continue to try and find ways we can improve the support we offer to our Formpak Users. Based on your feed back, we have continued with the Tip of the Month. Previous editions of Tip of the Month are available to download as PDFs <u>here</u>

This year we have also introduced our new Technical Insights articles. The aim of these articles is to offer our expertise and solutions for industry based problems. The first article focused on Poison Centre Notifications and UFI's. This includes a brief background to the regulation, deadlines for compliance and which mixtures are in scope. It also includes information about obtaining UFI's, the requirements for updating submissions and what Formpak is doing to help. Previous Technical Insights are available to download <u>here</u>.

If you do not receive our Tip or the Month or Technical Insight emails, or if you would like to add a colleague to our mailing list please contact us support@formpak-software.com.

FORMPAK INTRODUCTION MANUAL

We recently updated the Formpak Introduction Manual. The manual is an ideal resource for both new and experienced Formpak users and includes introductions to the key functional areas of Formpak with many screenshots and links to related and additional information.

It is 46 pages long and includes bookmarks to aid navigation. The topics include:

- Getting help and support
- Finding your way around Formpak
- Introduction to raw materials, a tab by tab guide
- Adding and managing formulations
- Searching and reporting
- Using projects and tasks
- Classifying products
- Understanding properties and keeping them up to date
- Using suitability checks
- Printing and reviewing documents and labels
- Introduction to system permissions for users and roles

We've made it available to download via the following link: <u>https://we.tl/t-uuHAJsv1b6</u> We will continue to maintain the Introduction Manual and welcome your feedback and ideas for future versions.

GHS POSTER

Our GHS poster has recently been updated, it gives you an easy read across of hazard abbreviations and H Statements. It also shows the Pictogram, Signal Word and Transport Class. You can download a copy from our Website's <u>Download</u> page, or to request a printed A3 poster, please email <u>support@formpak-software.com</u>. We also give the posters out at industry events, feel free to come over and take one.

Thank you for taking the time to read our newsletter.

Best regards The Formpak Team



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formpak Introduction Manual



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