Dear Formpak User,

Please take the time to read our newsletter. We hope you find it interesting and insightful.

Formpak News

We have been working hard behind the scenes to improve the support and communication we offer our Formpak users. To help us achieve this goal we are delighted to introduce the following:

- **New Formpak Newsletter**
- **New Formpak Support Centre**

The Formpak Newsletter will give you updates from the world of Formpak including software modification and new features.

Easier access to help and support

The Formpak Support Centre allows users to quickly find useful articles covering a wide range of topics offering step by step processes and FAQs. It is also the new home for our downloadable documents such as the 'Quick Start Guides' and also contains links to the training videos on our YouTube channel. We are regularly adding new content to keep the Support Centre as useful as possible.

Click here to see it for yourself!

If you need to contact us we now have a new support email address: **support@formpak-software.com**

Please use this address for any support query you may have.

Team Expansion

We are pleased to announce we have expanded the Formpak team recently with the addition

of Yingzhe Jia and Vicki Knight.

Yingzhe has joined the application development team in China with expertise in Java enterprise application development and is focussed in the key areas of data transfer and system implementation.

Vicki has joined the sales and support team in the UK and her core responsibility is to help customers with their enquiries about Formpak and to support existing users of the software.

We know that these changes will mean a faster response for customer enquiries and needs.

Transport Labelling: New exemptions for small quantities.

There is a new special provision in the18th Revision of the UN model Regulations, in respect of UN3077 and UN3082, Environmentally hazardous substances, such that small quantities do not require labelling as environmentally hazardous. This has been adopted into transport regulations as ADR SP 375 / IATA A197 / IMDG 2.10.2.7.

The wording for Special Provision 375: These substances when transported in single or combination packagings containing a net quantity per single or inner packaging of 5L or less for liquids or having a net mass of 5kg or less for solids, are not subject to any other provisions of these Regulations provided the packagings meet the general provisions of 4.1.1.1, 4.1.1.2 and 4.1.1.4 to 4.1.1.8.

We have already had requests from Formpak users to modify their CLP Product Labels to reflect these changes.

Product Specification Documents

We have recently implemented several custom Product Specifications for users, especially in the flavour industry. Custom specifications typically gather complex and diverse information together in one document, for example:

- Flavour labelling
- Nutritional information
- Allergen lists
- Status for Halal and Kosher
- Other common information such as Physical Data and Item Identifiers

Custom documents such and these have the many benefits:

- Significant time saving in document authoring
- Improved traceability
- Automated revisions

- Advanced designs and content
- Tailored layouts for cost effective preprinted labels
- Uniformity across labels and documents

For more information about our custom documents and labels please contact us.

Upgrading to Windows 10?

Please ensure you are upgrading to Windows 10 Pro or above.

For Person Edition users:

Once you have upgraded to Windows 10 please follow the process below:

1. Logout of your regular Windows user id.
2. Login as the "Formpak" Windows user id (used for the installation of Formpak).
3. Wait until the desktop has completely loaded and is showing all of the icons.
4. Restart the computer then wait for 10 minutes after the computer has rebooted - you'll be waiting on the Windows user login page and should see your personal user id and the Formpak user id.
6. Login to your personal id and try to launch Formpak as normal.

For Group and Enterprise Edition users:

Once you have upgraded to Windows 10 you should be able to launch Formpak in the usual way using a web browser like Chrome, Firefox or Internet Explorer.

Using Formpak on Microsoft Edge:

Microsoft Edge is the new web browser that is available on Windows 10. Formpak has been partially tested on Microsoft Edge and seems to working as expected.

Please let us know if you experience any Formpak issues that you think might be related to the Windows 10 compatibility.

We have attended these events this year:

B.E.O.A Symposium - March
BSP Symposium - May
IFRA Forum - October
B.E.O.A Seminar - October
SCS Formulate - November

It's been great to see so many of you and we look forward to seeing you at events next year.

Software Improvements

Below are some notable improvements we have made.

Please note, these are not automatic updates. Please contact us if you would like to arrange an update to your Formpak Software.

Faster search results when adding a Formulation:

We have made an improvement to the speed of the search for ingredients when adding a formulation. Originally when adding an ingredient, the system searched across multiple fields such as CAS, Chemical Name, EINECS, Synonyms before returning matched results. On a large system there was sometimes a delay returning results of 1 or 2 seconds. We have altered the search so that results are based on matches to Code and Name only, which returns results much faster. To revert to the original search method, in the search results, select 'deep search'.

Print a Document - Items for Dilution:

Some of you will be familiar with 'Preview for Dilution' in 'Print a Document for an item'. This allowed you to generate a preview version of e.g. a Safety Data Sheet or a Hazard label expressed at a specified percentage. This 'diluted' document could be sent to e.g. a candle customer so they could see a preview document for a fragrance dilution which relates to their product.
Recently we have made this feature more sophisticated. You can now associate an application, e.g. Candle, Reed Diffuser, with an Item. Then, when you use 'For Dilution' you can enter an application and the associated item will be used as the diluent. This is particularly useful when the application contains components which have a regulatory significance.

Changes to IFRA calculations:

The IFRA 48 amendments were significant in relation to the IFRA calculations. The key changes required us to modify calculations in the Formpak application. For information and guidance please read this article on our Support Centre. For further information about IFRA please visit the IFRA website.

Thank you for taking the time to read our newsletter.

We would like to wish you a Merry Christmas and a successful 2016!

The Formpak Team